



WEB TUTORIALS

Merchant Account



Account Info

THE AVFUEL HUB



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Selected Account: 2985 - Account Info Account (Switch Account)



Transactions



Customer Profiles



Products and Pricing

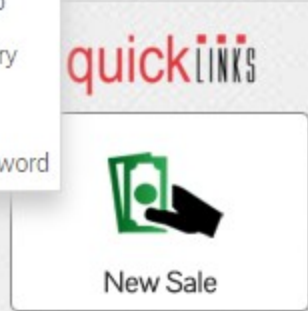


AVTRIP Promotions



Merchant Account

- Account Info
- System Setup
- Report Delivery
- Reports
- Change Password



New Sale



AVTRIP Points



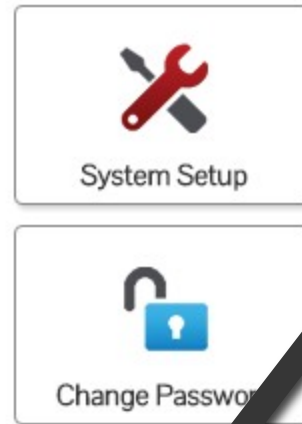
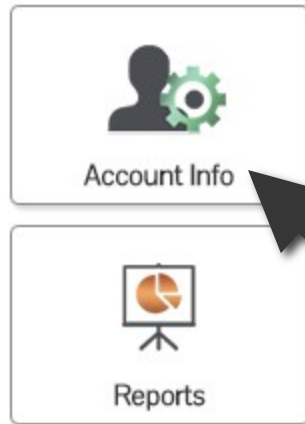
Customer Lookup

To view your merchant account information, select “Account Info” from “Merchant Account” in the top navigation bar or the “Merchant Account” button from the main menu button options.

Account Info



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View Account Information



Account Information

If changes required below, contact chargecard@avfuel.com

Account Name
Merchant Training Account

IATA/ICAO
KIXD

Currency
US Dollar

FED ID No.

Payment Cards

Card Type	Merchant No.	Voice Authorization
Avfuel Pro Card	2985	866-720-3797
AIR Card	10290016038	855-319-0570
Avcard		
MSAviation Card		

“Account Information” displays information stored in the Avfuel Hub specific to your FBO. If information is incorrect and needs to be updated, contact theavfuelhub@avfuel.com.

View Account Information



Account Information

If changes required below, contact chargecard@avfuel.com

Account Name

Merchant Training Account

IATA/ICAO

KIXD

Currency
US Dollar

FED ID No.

Payment Cards

Card Type	Merchant No.	Voice Authorization
Avfuel Pro Card	2985	866-720-3797
AIR Card	10290016038	855-319-0570
Avcard	N/A	800-282-2731
MSAviation Card		

The section of the screen under “Account Information” displays the account name, currency, ICAO and FED ID No. if applicable.

View Payment Cards



“Payment Cards” displays the information needed to obtain a manual authorization including the card type, merchant number and the number to call.

Account Information

If changes required below, contact chargecard@avfuel.com

Account Name

Merchant Training Account

IATA/ICAO

KIXD

Currency

US Dollar

FED ID No.

Payment Cards

Card Type	Merchant No.	Voice Authorization
Avfuel Pro Card	2985	866-720-3797
AIR Card	10290016038	855-319-0570
Avcard	N/A	800-282-2731
MSAviation Card	14273	877-672-2273

View Avfuel Contract Fuel Products



The “Avfuel Contract Fuel Products” section (if applicable) will display the fuel products available for sale on the Avfuel Contract Fuel program. This is configured by Avfuel.

Avfuel Contract Fuel Products

<input checked="" type="checkbox"/>	Jet A Fuel	
<input checked="" type="checkbox"/>	Jet A Fuel with FSII	FSII - Fuel System Icing Inhibitor
<input checked="" type="checkbox"/>	Jet B Fuel	

View Terminal IDs



“Terminals” will display the Terminal IDs for all POS systems setup for processing invoices. These may be necessary for obtaining manual authorizations. The Online Entry System terminal ID is the ID associated with transactions processed via the Avfuel Hub.

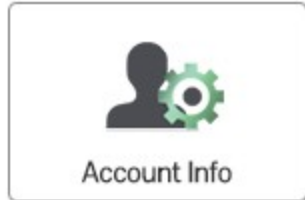
Terminals

Terminal Type	Terminal ID
Paper Ticket	10290016012
Order Management System	10290016020
Request Authorization Screen	10290016038
Online Entry System	10290016046
Web Upload	10290016053
POS Device	10290078038
POS Device	10290078020

Select Other Menu Options



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Use the menu to view other Merchant Account information.